



<p>Source of Obligation</p>	<p>The Victorian Registration Standards (sch 4 cl 12 ETR Regs) require that the School must ensure that the care, safety and welfare of all students attending the School is in accordance with any applicable State and Commonwealth laws, and all staff are advised of their obligations under those laws.</p> <p>The Victorian Registration Standards, (sch 8 cl 3 ETR Regs) requires:</p> <ul style="list-style-type: none"> • A senior secondary education provider to have policies and procedures in place that are consistent with any relevant laws and legislation to ensure the care, safety and welfare of students and the provision of opportunities for students with special needs to access course. • If two or more senior secondary education providers share the responsibility for providing an accredited senior secondary course or its components to a student, each of those providers must have procedures in place to identify and satisfy the legal duties owed to the student while the student attends, travels between or undertakes an excursion with providers.
<p>How We Meet this Obligation</p>	<p>Balcombe Grammar School has a range of student welfare and safety policies that are designed to ensure the care, safety and welfare of all students at the School. All staff are advised of their obligations under relevant laws, including child protection and occupational health and safety laws, at induction.</p> <p>In addition to a high-level Student Duty of Care Summary Policy which explains the duty of care owed to our students and how staff are required to discharge their duty of care, the School has developed a complete Student Duty of Care Program which addresses specific student care, safety and welfare issues at the School.</p> <p>Also refer to our Child Safe Policy, which sets out our approach to meeting the Victorian Child Safe Standards and summarises our child safety.</p>
<p>Relevant Policies and Procedures</p>	<p>Our policies on student care, safety and welfare are detailed in our Student Duty of Care Program, Occupational Health and Safety Program and Child Safety Program.</p> <p>These programs include, but are not limited to the following policies that enable the School to meet our obligations under Standard 4.1:</p> <ul style="list-style-type: none"> • Disability Discrimination • Restraint of Students Policy • Bullying Prevention and Intervention • General Supervision Policy • Playground Supervision and Inspection Policy • Excursions Policy • Recording Student Incidents • Identifying Student Safety Hazards • Medication Administration • Medical Health Care Plans for High-Risk Students • Student Medical Records • Cyber Safety • Information and Communication Technology (ICT)



	<ul style="list-style-type: none"> • Accident Management • First Aid and Medical Treatment • Critical Incident Management and Response Guidelines • Complaints and Grievances Policy (published on our website) • Mandatory Reporting Policy • Child Safety Training Policy
Child Safety	<p>In accordance with the Victorian Child Safe Standards and Ministerial Order No. 870, the School has developed and implemented a complete Child Safety Program.</p> <p>All staff, Board members and Direct Contact Volunteers are required to undertake role-appropriate training through our Child Safety Training.</p>
Communication	<p>These policies and procedures are communicated to staff, students, parents/carers and the School community through:</p> <p>CompliLearn, Intranet, Newsletters, emails and LMS</p> <p>Our Child Safe Policy, Child Safe Code of Conduct and Procedures for Responding to and Reporting Child Safety Incidents are easily accessible on the School's public website.</p>
Implementation	<p>The Principal and Leadership Team are responsible for the effective implementation of this Policy.</p>

This document was current as at 06/04/2021 AEST time. Updates to content may have been made since this date. Refer to your policy site for the latest version.

This content was last updated on 03/04/2021 AEST time.