





# PROGRAM ADVERTISING BOOKING FORM

Balcombe Grammar School invites our community and local businesses to purchase advertising space in our professionally printed program. Your booking will help promote your organisation and support this year's School Production of 'The Wizard of Oz' to be held at the George Jenkins Theatre from the 16-18 May 2024.

Please submit your completed booking form and finished artwork (see attached specifications) by no later than **FRIDAY 26 APRIL 2024** to Balcombe Grammar School Marketing via email **kylie@coaddesign.au** 

Contact Name:	
Company Name:	ABN:
Address:	
Suburb:	Postcode:
Phone:	Mobile:
Email:	

#### **BOOKING DETAILS**

Quarter Page Landscape	H 74.25mm x W 210mm + 5mm bleed (refer to specifications)	\$250
Half Page Landscape	H 148.5mm x W 210mm + 5mm bleed (refer to specifications)	\$500
Full Page	H 297mm x W 210mm + 5mm bleed (refer to specifications)	\$750
	TOTAL	\$

### **PAYMENT DETAILS**

" EFT (send receipt with this form) **BSB** 033 686

**Account No 357 071** 

" Credit Card - VISA or Mastercard

All information collected will be handled in accordance the School's Privacy Policy. For further information visit www.balcombegrammar.vic.edu.au

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### **QUARTER PAGE LANDSCAPE**

Bleed Size W 220mm x H 84.25mm (printer marks not required)

Trim Size W 210mm x H 74.25 mm

Live Size W 190mm x H 54.25mm (please keep all text and non-bleed graphics within the live area)

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#### **SPECIFICATIONS**

All art must be supplied in High Resolution as a Press Quality PDF (including bleed and without trim marks)

Files must be set up in CMYK for four colour printing purposes

Any photographic images should be save in CMYK at 300dpi at 100% size

Any logos should be vector eps files

All fonts to be outlined to ensure that they translate accurately at pre-press stage

Note: Files created using CANVA are unable to be accepted

Please contact us if you require assistance to create your artwork

# HALF PAGE LANDSCAPE

Bleed Size W 220mm x H 158.5mm (printer marks not required)

Trim Size W 210mm x H 148.5 mm

Live Size W 190mm x H 128.5mm (please keep all text and non-bleed graphics within the live area)

#### **SPECIFICATIONS**

All art must be supplied in High Resolution as a Press Quality PDF (including bleed and without trim marks)

Files must be set up in CMYK for four colour printing purposes

Any photographic images should be save in CMYK at 300dpi at 100% size

Any logos should be vector eps files

All fonts to be outlined to ensure that they translate accurately at pre-press stage

Note: Files created using CANVA are unable to be accepted

Please contact us if you require assistance to create your artwork

## **FULL PAGE**

Bleed Size W 220mm x H 307mm (printer marks not required)

Trim Size W 210mm x H 297mm

Live Size W 190mm x H 277mm (please keep all text and non-bleed graphics within the live area)

### **SPECIFICATIONS**

All art must be supplied in High Resolution as a Press Quality PDF (including bleed and without trim marks)

Files must be set up in CMYK for four colour printing purposes

Any photographic images should be save in CMYK at 300dpi at 100% size

Any logos should be vector eps files

All fonts to be outlined to ensure that they translate accurately at pre-press stage

Note: Files created using CANVA are unable to be accepted

Please contact us if you require assistance to create your artwork